



# ऊर्जा दक्षता ब्यूरो

(भारत सरकार, विद्युत मंत्रालय)

## BUREAU OF ENERGY EFFICIENCY

(Government of India, Ministry of Power)



No.02/32/Advt./Dir/Admn-2020

Date: March 24, 2021

To

The Secretaries of all Ministries/Departments of the Government of India  
(including Niti Aayog, New Delhi).

**Subject: Filling up of one post of Director in BEE on Deputation  
(including Short Term Contract) basis.**

Sir,

Bureau of Energy Efficiency (BEE), a statutory body under the Ministry of Power, has been designated as Mission Directorate under the National Mission for Enhanced Energy Efficiency (NMEEE) by the Ministry of Power, Government of India. For effective implementation of the Schemes, BEE invites applications for one (01) post of Director on Deputation (including Short Term Contract) basis, sanctioned for the Project in Level-13 (Rs.123100 – 215900) of Pay Matrix.

2. The post has the following job description:

“Undertake policy research and formulate policies and programmes for efficient use of energy and its conservation, strengthen energy auditing/energy management capabilities in the country, implementation of energy efficiency programmes including NMEEE scheme, benchmark energy consumption in industry, power generation, transmission & distribution, promote energy efficiency technologies, Design and implement Standard & Labeling Programme for Appliances, assist in preparation of Energy Conservation Building Codes (ECBC) and co-ordinate with State Authorities in implementation, promote awareness and implement programmes for school children, develop performance contract and promote Energy Service Companies (ESCOs), develop innovative financial mechanism for adoption of Energy Efficiency in industries and Commerce.”

Directors are responsible for the overall implementation of activities National Mission for Enhanced Energy Efficiency. The progress of NMEEE is monitored by Ministry on Monthly basis through two reporting instruments i.e. Ministry's Action of Plan and E-samiksha. The quarterly progress is monitored by MOF&CC and gets reported to PMO. The PMO with its Executive Committee on Climate Change (ECCC) monitors the progress of the mission along with other Missions under NAPCCC regularly. The Prime Minister monitors the mission through the Prime Minister's Council on Climate Change (PMCCC) in its meetings.

स्वहित एवं राष्ट्रहित में ऊर्जा बचाएँ

Save Energy for Benefit of Self and Nation

These activities envisaged that more than 5000 industries will be covered by 2030 and Rs 50 billion will be invested in energy efficiency and PAT scheme will act as catalyst for them. Other initiatives such as SEEP, BLY, FEEED and EEFP are also looked after by Directors. They are also engaged in showcasing NMEEE programmes and its contribution in EE at various national and international forums.

3. The eligibility criteria for filling up the post of **Director** on deputation is as under:

(a) Officers of the Central Government or State Government or Union Territories or Universities or Government Research Institutes or Public Sector Undertakings or Government organizations or statutory bodies:-

- (i) holding analogous posts on regular basis in the parent cadre; or
- (ii) having five years' regular service in the post in the Level-12 (Rs.78800-209200) of Pay Matrix (pre-revised pay band 3; Rs.15600-39100 with grade pay of Rs.7600); or
- (iii) ten years' regular service in the Level-11 (Rs.67700-208700) of Pay Matrix (pre-revised pay band 3; Rs.15600-39100 with grade pay of Rs.6600); and

(b) Possessing the following educational qualifications and experience:

**Essential:**

- (1) Master's degree from a recognized University in Physics or Chemistry or Energy Planning and Economics; **or** Bachelor degree in Engineering from a recognized University;
- (2) five years' experience in Group 'A' post in the Level-12 (Rs.78800-209200) of Pay Matrix (pre-revised Pay Band - 3; Rs.15600-39100 with Grade pay of Rs.7600); or
- (3) ten years' experience in Group 'A' post in the level 11 (Rs.67,700 – 2,08,700) of Pay Matrix (pre-revised Pay Band - 3; Rs.15600-39100 with Grade pay of Rs.6600 or equivalent in Government Departments; or
- (4) at least fifteen years' of post qualification experience in Research Institutes, Government Departments or Public Sector Undertakings, or autonomous body or any statutory body or any Industrial or development or design organization dealing with formulation or implementation of policies or programmes relating to :
  - (a) efficient use of energy and its conservation;
  - (b) strengthening of energy auditing or energy management capabilities;

- (c) bench marking of energy consumption in industrial or commercial organization;
- (d) standard and labeling programmes for appliances or equipment;
- (e) development or promotion of or working with energy service companies;
- (f) innovative financial mechanism for adoption of energy efficiency in industrial commercial establishment or organizations.

**Note** – Qualifications are relaxable at the discretion of the Central Government in the case of candidates otherwise well qualified.

**Desirable:**

- (i) Doctorate degree in Economics or Energy Planning and Economics from a recognized University; or  
  
Master's degree in Engineering or Business Management/ Administration or Industrial or System Management from a recognized University;
- (ii) possessing a certificate as energy manager or energy auditor or accreditation as accredited energy auditor based on the National Examination under the provisions of the Energy Conservation Act, 2001 (52 of 2001);
- (iii) overall perspective of national energy problems and policies of the Government in the field of energy and for promotion of energy efficiency and its conservation in the country.

4. The maximum age limit for appointment by deputation shall not exceed **fifty-six** years as on the closing date of receipt of applications.

5. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed five years.

6. The period of deputation or short term contract normally shall not exceed five years and on the satisfactory completion of not less than three years, the officer shall be eligible to be considered for absorption in the Bureau.


7. The officers selected for appointment on deputation basis shall be entitled to draw pay/deputation (duty) allowance in accordance with the existing instructions on the subject issued by the Government of India from time to time.

8. The eligible and interested officers may send their applications in the proforma (**Annexure – II**) through proper channel so as to reach the office of Secretary, Bureau of Energy Efficiency, 4<sup>th</sup> Floor, Sewa Bhawan, R. K. Puram, New Delhi - 110066 **within 45 days** from the date of publication of advertisement in the Employment News.

9. While forwarding the application, the controlling authority may please ensure that the particulars of the candidates are verified and that he/she fulfills the eligibility conditions. The application should be forwarded along with upto date ACR dossier (or photocopies duly attested by Group 'A' Officer), Vigilance clearance and a statement of minor/major penalty imposed upon the applicant during the last ten years. Applications received without any of these documents or not in the prescribed format shall not be considered.

10. Bureau has absolute right to reject application of any / all applicants or cancel the selection process at any stage due to administrative reasons.

Yours faithfully,



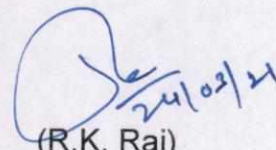
(R.K. Rai)

Secretary

Tel: 26766704

Copy along with annexure also forwarded for necessary action to:

1. The Chairperson, CEA/ DVC/ BBMC/ CERC.
2. Director General, NPTI/CPRI
3. C&MDs of NTPC/ NHPC/ PFC/ REC/ THDC/ PGCIL/ POSOCO/ SJVNL/ NEEPCO.
4. Consultant (IT), BEE for posting the same on BEE website.



(R.K. Rai)

Secretary

Tel: 26766704

CURRICULUM VITAE PERFORMA FOR THE POST OF DIRECTOR IN BEE

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/Experience required	Qualifications/Experience possessed by the officer			
		<u>Essential:</u> (1) (2) (3)  <u>Desired:</u> (1) (2)				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent				
9.	In case the present employment is held on deputation/contract basis, please state:-				
i.	The date of initial appointment				
ii.	Period of appointment on deputation/contract				
iii.	Name of the parent office/organization to which you belong				
10.	Additional details about present employment  Please state whether working under (indicate the name of your employer against the relevant column) (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others				
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade				
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale				
13.	Total emoluments per month now drawn				
14.	Additional information, if any, which you would like to mentioned in support of your suitability for the post  (This among other things may				

	provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
15.	Please state whether you are applying for deputation (ISTC)/ Absorption/Re-employment basis. (Officers under Central/State Government are only eligible for "Absorption". Candidates of Non- Government Organizations are eligible only of Short Term Contract)	
16.	Whether belongs to SC/ST	
17.	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) wards/ Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information) (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

Signature of the candidate

Address \_\_\_\_\_

\_\_\_\_\_

Ph. No. \_\_\_\_\_

Email \_\_\_\_\_

Countersigned

\_\_\_\_\_

\_\_\_\_\_

(Employer with Seal)